

## Diversity Director

### Function

Monitors and evaluates on a continuing basis state and local activities concerning diversity issues, and works with chapter diversity directors to encourage involvement at the chapter level.

### Responsible To

The State Council Director

### Responsibilities

1. Serves as a voting member of the state council and is expected to attend and participate in all meetings of the council.
1. Encourage the appointment of a diversity director at the chapter level within the state.
2. Develop and work with the chapters' diversity directors to ensure they have information and materials to promote diversity.
3. Develop and distribute information to the state council and chapters within the state on diversity.
4. Be available for presentations if and when appropriate, or help to identify programs or speakers for conferences or chapter programs.
5. Coordinate efforts in developing diversity initiatives that can serve as models for other chapters.
6. Work with chapter diversity directors to identify minorities and other diverse members in the state who might be interested in additional volunteer leadership opportunities.

### Requirements

1. Must be an SHRM member in good standing. HR Certification Institute certification (PHR, SPHR, GPHR) highly desirable.
2. Appointment is made by the state council director.
3. Should be able to visit chapters throughout the state.
4. Serves a one-year term beginning the first day of January and ending the last day of December. May be reappointed for two additional one-year terms for a total service of three years.