



Certification Director

Function:

Promotes the SHRM Mission to empower people and workplaces by advancing HR practices and by maximizing human potential.

Promotes SHRM Certification activities for the State Council, SHRM affiliated chapters and their members.

Responsible To:

- The State Council Director

Responsibilities:

- In partnership with the State Council and SHRM affiliated chapters in the state, establish state-wide certification and recertification goals and work toward achieving successful outcomes.
- Serve as SHRM Recertification Provider point of contact for the State Council account.
- At least one time during the year, utilize the SHRM Certification and Recertification presentations for affiliates, and report outcomes back to SHRM staff.
- Serves as a voting member of the state council and is expected to attend and participate in all meetings of the Council.
- Reports to the State Director on a regular basis concerning activities promoting SHRM Certification throughout the state.
- Promotes the certification of human resource professionals through SHRM.
- Promotes the formation of chapter study programs to facilitate the SHRM certification of chapter members.
- Promotes the partnering of chapters and universities to conduct SHRM certification preparation courses using the SHRM Learning System.
- Encourages the SHRM certification of Council members.
- Participate in quarterly SHRM Certification Core Leadership Area webcasts and disseminate information to State Council members and Chapter Certification Directors.
- Participate in quarterly SHRM State Council Certification Directors' webcasts and disseminate information to State Council members and Chapter Certification Directors.
- Develops communication programs in and about SHRM Certification (e.g. topical, process, recertification, issues, etc.)

Requirements:

- Must be a SHRM national member in good standing.
- State Council Certification Director must be certified as SHRM-CP or SHRM-SCP.
- Appointment is made by a majority vote of the State Council.